**Pastoral Group Guidelines**

**Monday 28 July 2014**

**Members:** Maria Teers, Maryanna Casey, Kate Preston, Mary Reynolds, Ruth Fletcher, Marie Petersen

# Purpose:

# To ensure that our RTLB Cluster group are supported pastorally, with kindness and caring

# Guidelines:

# We will have representation from the RTLB cluster, ensuring we have representation in each R and R group.

# A budget will be set aside to cover the cost of gifts and cards.

# As Pastoral Team members become aware of RTLB staff who need to be supported / acknowledged / celebrated they will bring this to the attention of the Cluster Manager in the first instance.

# The Pastoral Group member and CM will decide a course of action, and inform the pastoral group and wider cluster as appropriate.

# Any course of action requiring funding must be approved by the CM.

**Possible courses of action could be, but not limited to:**

Flowers

Cards

Parties